



Embassy of France in Tehran
Checklist for long stay visa
Study

Submitted

	All documents must be in A4 paper and front copy. All Persian documents must be officially translated in French or English	
1	The application form , filled completely in French or English and signed and dated by the applicant.	<input type="checkbox"/>
2	Two color photos , not older than 6 months, with a white background and in 3.5x 4.5 cm, covered by 70% to 80% of the applicant's face.	<input type="checkbox"/>
3	France-Visas Receipt with the France-Visas Reference Number	<input type="checkbox"/>
4	Passport: Valid for at least three months after the expiry date of the requested visa, with at least 2 unsealed pages and must be signed by the bearer. The copy of the Identity page and the copies of all Schengen visas (on the current and previous passports) and the copies of all entry and exit stamps.	<input type="checkbox"/>
5	Shenasnameh (Birth certificate) , officially translated in French, with copy of all pages	<input type="checkbox"/>
6	Updated C.V. And abstract only for research projects / studies	<input type="checkbox"/>
7	Education certificates , translated in French and legalized by the French Embassy, if applicable. Letter of resignation , translated in French, if applicable	<input type="checkbox"/> <input type="checkbox"/>
8	A receipt with applicant's username (Etudes en France, Campus France online file No., ex. IR15-00027)	<input type="checkbox"/>
9	Letter of admission sent by the University in France	<input type="checkbox"/>
10	Supporting documents for the financial ability. The applicant needs to prove he/she can afford 615 euros per month for the first academic year. • If the applicant is on scholarship , the certificate for covering the costs by the respective organization. • If the applicant does not have a guarantor , the original bank account statements with stamp, personal account and professional account, in Latin. • If the applicant has a guarantor , ID proof of the guarantor, cost bearing certificate, along with the supporting employment documents and the last three months of the original bank account circulation statements with stamp (personal account and professional account, in Latin), recent tax payment receipt, applicant's relationship certificate with the guarantor (if the guarantor lives in France). The guarantor shall be applicant's close relatives in Iran or France (Father, mother, brother, sister, grandfather, grandmother, uncle, or aunt)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
11	Accommodation certificate in France: Certificate by the admitting institute or organization (ex. Crous or certificate of accommodation), a copy of lease agreement or title deed, French national I.D. card or residency permit of the host in France.	<input type="checkbox"/>
	All documents are translated in French by a certified translator	<input type="checkbox"/>

Remarks: The applicant is informed that the documents marked with X are missing, and still is wishing to submit.

Declaration - I have been informed that:

- The passport can only be withdrawn on the application day. Once the passport is handed over to the Embassy of France in Tehran, no request is accepted.
- **An application without the complete set of documents according to the above mentioned checklist may result in a rejection of my visa application**
- The Embassy of France in Tehran reserves the right to ask for additional supporting documents if necessary and does not guarantee the issue of the visa. In case of a refusal, visa fees are not refundable

Date:

Applicant's (or his/her representative's) signature:

VFS Officer: